



21 September 2020

Dear Sir/Madam

A meeting of the Personnel Committee will be held on Tuesday, 29 September 2020 Via Microsoft Teams, commencing at 7.00pm.

Should you require advice on declaring an interest in any item on the agenda, please contact the Monitoring Officer at your earliest convenience.

Yours faithfully

Chief Executive

To Councillors:	L Fletcher	J M Owen
	J C Goold	R S Robinson (Vice-Chair)
	M Hannah (Chair)	P D Simpson
	L A Lally	C M Tideswell
	P Lally	D K Watts
	H Land	R D Willimott
	P J Owen	

AGENDA

1. APOLOGIES

To receive any apologies and notification of substitutes.

2. DECLARATIONS OF INTEREST

Members are requested to declare the existence and nature of any disclosable pecuniary interest and/or other interest in any item on the agenda.

3. MINUTES

(Pages 1 - 4)

To approve the minutes of the previous meeting held on 30 June 2020

4. AVC WISE (Pages 5 - 30)
- To seek approval for the implementation of a new Shared Cost Additional Voluntary Contributions (SCAVC's) pension scheme in partnership with AVC Wise.
5. PENSIONS DISCRETION POLICY (Pages 31 - 48)
- To seek approval for Broxtowe Borough Council's Pension Discretions Policy
6. HEAD OF ASSET MANAGEMENT AND DEVELOPMENT (Pages 49 - 74)
- To propose the creation of a new Head of Service position within the Deputy Chief Executive's department and the transfer of another Head of Service role to the Strategic Director's department.
7. RECRUITING A MARKETS OFFICER (Pages 75 - 78)
- To propose the appointment of a Markets Officer to organise markets in the Borough.
8. QUESTIONS AND COMMENTS ON NOTING REPORTS
- 8.1 Noting Reports (Pages 79 - 126)
- Performance Management – Review of Business Plan Progress – Human Resources.
 - Action Plan for the Wellbeing of Staff Mental Health.
 - Apprenticeship Strategy.
 - Coaching and Mentoring.
 - Management of Employees with Long Term Sickness Absence.
9. WORK PROGRAMME (Pages 127 - 128)
- To consider items for inclusion in the Work Programme for future meetings.

10. EXCLUSION OF PUBLIC AND PRESS

The Committee is asked to RESOLVE that, under Section 100A of the Local Government Act, 1972, the public and press be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 1, 2, and 3 of Schedule 12A of the Act.

11. CLEANING TEAM RESTRUCTURE

(Pages 129 - 136)